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Thursday, November 11th, 2021.

Dear Parent/Guardian,

Balnarring Primary School is looking forward to another great year of teaching and learning and would like to advise you of Balnarring Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to: Purchase classroom reading books, develop and maintain the Foundation playground area, lease additional digital devices for the children to use in classrooms therefore replacing the computer lab, to purchase animal food and maintenance in Bimblemeer, purchase samba drums for the music program, new sports tops for all of the sporting teams and install the new bike racks for the Junior School.

Booklists are now available to be paid on COMPASS. They outline Curriculum Contributions (items and activities that students use, or participate in, to access the Curriculum) and Other Contributions (for non-curriculum items and activities) which support our school to provide our diverse specialist programs, grounds maintenance and upgrades and maintenance of our beautiful wetlands. As in previous years, the Educational Items for students to own and use (stationery) will be taken directly to the classroom prior to the first day of school. If you do prefer to choose to purchase these items independently, a complete list is attached to this letter.

For further information on the Department's Parent Payments Policy, please see the one-page overview attached.

If you do have any further questions, please do not hesitate to contact the school office and speak with Sam or Jill. They will be very happy to help you.

Yours sincerely,

Nicky Walker, Principal

Ben Vasiliou, School Council President



| Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum  | Amount                          | Amount   |
|---|---------------------------------|----------|
| Year 6 Educational Items for students to own and use (Stationery) <ul style="list-style-type: none"> <li>• A complete list of these essential student learning items is attached</li> <li>• (You may choose to purchase these items independently and provide your own)</li> </ul>  | \$ 50.20                        |          |
| Year 6 Classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Art Program: includes paint, crayons, canvas, glitter, coloured paper</li> <li>• Japanese Program: includes craft paper, glitter, paints, cardboard</li> </ul>   | \$ 25.40                        |          |
| Year 6 Online Subscriptions <ul style="list-style-type: none"> <li>• Mathletics</li> <li>• Reading Eggs</li> <li>• eSmart Program</li> </ul>  | \$ 14.46<br>\$ 12.09<br>\$ 8.00 | \$ _____ |
| Other Contributions - for non-curriculum items and activities   | Amount                          | Amount   |
| This valuable contribution supports Balnarring Primary School's rich and engaging learning environment, our diverse specialist program and wonderful playground. We use these contributions to purchase additional equipment and resources that we would not be able to provide without your support. In the past we have purchased guitars and xylophones, class sets of tennis rackets/balls, Japanese drums, class sets of dice and number racks, thermometers and scales, new take home books and we added to our reptile family.<br>Suggested cost per child | \$ 110.00                       | \$ _____ |
| This contribution allows for mowing grass, replenishing of sand for sandpits, placement of landing mulch under playground equipment and safety inspections of playground equipment<br>Suggested cost per family   | \$ 33.00                        | \$ _____ |
| This contribution allows for tree planting, mowing grass, weed maintenance and signage upgrades for the wetlands area<br>Suggested cost per family  | \$ 22.00                        | \$ _____ |
| <b>Total Amount</b>   |                                 | \$ _____ |



### **Financial Support for Families**

Balnarring Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund (CSEF) – These funds are to be used to pay for student activities throughout the year. Application forms are currently not available for 2022 as yet. The application form will be posted on Compass as soon as it is available together with the eligibility criteria.
- State Schools Relief Funds (2022 Foundation Students) - If you are entitled to receive CSEF and are a parent of a 2022 Foundation student, you will also be eligible to receive a limited uniform pack from State Schools Relief. Confirmation will be provided in May 2022 to families eligible to receive the uniform pack, in time to purchase some winter uniform for their child.
- Second hand Uniform - Near to the school office is a stand holding a number of second hand items for purchase. Parents are very welcome to come by and see what is available at any time.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Jill Waters, Business Manager at the school on 5931 4444 or by email:  
[Balnarring.ps@education.vic.gov.au](mailto:Balnarring.ps@education.vic.gov.au)

### **Payment methods**

Payments for booklists will be made through Compass and if wishing to pay booklists by instalment, parents will be able to select the payment plan option on Compass

### **Refunds**

If a refund is sought after payments have been made for the 2022 Booklists, please contact Jill Waters at the school on 5931 4444 or by email: [Balnarring.ps@education.vic.gov.au](mailto:Balnarring.ps@education.vic.gov.au)

For further information on the Department's Parent Payment Policy, please see a one page overview attached.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

# BALNARRING PRIMARY SCHOOL

## YEAR 6 STATIONERY REQUIREMENTS

| Item Description  | Quantity | Unit |
|---|----------|------|
| Pictor Premium Exercise Book A4 Ruled 8mm + Margin 128 Page 70gsm             | 1        | Ea   |
| Artline 8210 Ballpoint Pen Medium 1.0mm Smoove Blue                           | 4        | Ea   |
| Artline 8210 Ballpoint Pen Medium 1.0mm Smoove Black                          | 2        | Ea   |
| Artline 8210 Smoove Ballpoint Pen 1.0mm Red                                   | 4        | Ea   |
| Staedtler Natural Graphite Pencil HB  | 4        | Ea   |
| Artline Supreme Fineliner 0.4mm Black   | 2        | Ea   |
| Marbig 2 Hole Pencil Sharpener Metal Hand Held                                | 1        | Ea   |
| Pictor Premium Writer A4 10mm Graph Book 48Pg 70gsm                           | 4        | Ea   |
| Colplan Student Diary Casebound Board Cover A5                                | 1        | Ea   |
| Essential Wooden Ruler 30cm   | 2        | Ea   |
| Staedtler 526 C20 School Eraser Large   | 2        | Ea   |
| Faber Castell Project Markers Wallet 12                                       | 1        | Pk   |
| Pictor Mega Spacebuddies Scrap Book 64pg 100gsm 330X240mm                     | 1        | Ea   |
| Bostik Glu Stik 35gm  | 4        | Ea   |
| Micador Coloured Pencils Pack 12  | 1        | Pk   |
| Staedtler Textsurfer Classic Highlighter Wallet 4 Asst Colours – VCOP colours | 1        | Pk   |
| Sharpie Permanent Marker Bullet Fine 1.0mm Black                              | 2        | Ea   |
| Office National Selfstick Removable Notes 75X75mm                             | 1        | Ea   |
| Orange School Scissors Handle Scissors 178Mm Rounded End                      | 1        | Ea   |
| Faber-Castell Connector Whiteboard Markers Wallet 4                           | 1        | Pk   |
| Celco Protractor 360 Degrees 100mm  | 1        | Ea   |
| Premium Exercise Book A4 Ruled 8mm + Margin 64 Page                           | 5        | Ea   |
| Document Wallet Foolscap Blue   | 1        | Ea   |
| Document Wallet Foolscap Green  | 1        | Ea   |
| Clear Mesh Pouch A4 360 X 270mm   | 1        | Ea   |
| Australian A4 100% Recycled Copy Paper 80gsm                                  | 1        | Ream |